



## Exec Meeting Agenda (17/09/2023)

1. Exec updates
2. Expectations
3. JCR Strategy
4. The Exec Office
  - Terms of Use
  - Room renaming
5. The financial state of the JCR
6. Communal sports kit
7. Michaelmas Ball
8. Method III position applications
9. Exec-Trustee election
10. AOB

1. Exec updates

MA: Handbook, lots of frepping stuff, hanging out with Ben, some stash but basically just hanging out and helping out

DM: Interviews for Freps and bar (:(), Did handbook (college paying yay!), written consent workshop, writing MGR training, Holding trainings over Prep and Freshers week, getting campaigns ready, same as MK

LB: Made a Handbook, SU comm doesn't do anything so just being around. Busy with BSL

AF: Didn't do much, had a good handover (Slay Sarah), first canva went out, First JCR meeting is on Sunday of Freshers', did the meetings, going to have GovComm, Have to publicise for at least 4 method 1's.

BW: Up to a lot, been fighting people, no one is getting back to me (:(), Team Durham seem ok to deal with, have a few meetings but will be a normal frep. Organised the Freshers Fair

AS: Only got a handover halfway through summer and couldn't get into Gmail but sorted now. Been trawling through everything that has come through the summer. Gonna do an intro to the Library

KB: Didn't get a handover ages but have been working with External trustees, alumni association and other external organisations. Doing College families and all 3 forms are out. I go 110% in frepping.

SM: I started the summer by planning socials and fighting college. The PG Handbook is done and I have been planning the PG Freshers' week. Organised



Inter-MCR pub quiz. The college PGCE event was at a time when no one could make it. The PGs I have been in contact with seem very keen and want to be on the committee.

IM: Doing a lot of freshers stuff, booked the clubs, contacting EVERYONE. Been through 3 chip companies. Booked the Date for Michaelmas Ball, fought Sue about BEamish. Done Social Comm stuff, applications done.

SB: Revolutionised the reclaim form, made the management accounts sheets prettier, paying invoices, 100% reclaim record now, doing Board stuff, paying some stuff from last year, getting £8,600 profits from bar.

SL: Figuring out the role, taking it as it comes, in constant communication with CommsComm and had a meeting about 2 weeks ago, and have been ensuring that people know that CommsComm will have it hard in freshers week, I will be present on messenger and stuff if you need me.

BT: Freshers week planning, college has been difficult to work with, doing the best we can. Lots of meetings, I'm chairing IndieComm, had the 1-on-1's, just doing my job.

## 2. Expectations

BT:

Events- you're expected to be there on the day and some days the day before to set up. Need to be told in advance if you can't be there.

Work- We're expecting around 6-8 hours a week, you are expected to help with general things if you don't have stuff to do.

Busy times- Just communicate if you are bullied.

3 things- there are 3 things in your life

1. The JCR
2. Your Degree
3. Your Social Life

Balance them

Emails- Check every 1 or 2 days, replies within 3 days

AF: JCR Meetings- Show up, you have to. Wear your Exec Stash. If you cannot make it, email MK, but only in exceptional circumstances. Committee members have to come. Be prepared for people to come and talk to you, be nice. Try not to sit all together. Ask if you have any questions.

KB: Can we sort out the Live stream?

AF: We are gonna work on it

BT: Please don't read out your full report at meetings, you only get 30 seconds

BT: If you are doing forms please ask me for the GDPR information.



### 3. JCR strategy

BT: We are going to be working on it this year. We never really made any progress but were at a point where we can move forward. Engagement, commercial services, new committees, culture and community. We should pick a few things that we can focus on. We are going to do that in every committee and also on a larger scale, focuses for everyone.

### 4. Exec Office

[https://docs.google.com/document/d/1YHDVXRUI9rurfXfGSYPqrlQak\\_6Dd4GKWe9sAbaT\\_SY/edit?usp=sharing](https://docs.google.com/document/d/1YHDVXRUI9rurfXfGSYPqrlQak_6Dd4GKWe9sAbaT_SY/edit?usp=sharing)

BT: It will be open most of the time. I encourage you guys to use it.

### 5. Financial State of the JCR

SB: So in terms of where we are, in the last 3 years we've lost money and about £50 grand across them. We need to be in the green this year. This year we got the bar profits. Firstly the levy is important (last year we got 78%ish last year) we want around 80-85% this year. Secondly, Facilities income, we need to drive it up and look at how we advertise to more people. Thirdly, we've gotten around 25% of wristband income so far, see if you can upgrade people to the clubbing wristband. Show why levy is worth it.

BT: An unnamed JCR is in £25 grand debt, if we continue on our trajectory we won't exist in 3 years. Buying into the levy means the JCR exists and that's why we need to push it.

SB: We're already 33% of the way to the Levy number we want. We're not increasing levy price so we need to increase volume.

KB: Is there a pattern in previous years around levy's?

SM: In my first year it was opt-out and in my 3rd year it became opt-in. Covid affected of course.

IM: Why can't we just be honest about the levy's?

BT: We're working on a script that explains.

LB: A lot of people don't care if the JCR won't exist.

BT: People will care if Freshers' Week, Cuth's Day, Summer Ball and the sports teams don't exist.

BW: You do get individual benefits from sports and socs.

[Discussion around subs and levy gating]

DM: Please don't pressure people to buy club wristbands if they don't want to.



SM: PG levy is £53.50. Make sure everyone knows that PGs can join Sports and Socs and everything.

## 6. Communal Kits

BT: Is communal kit good or alienating?

SM: JB likes the idea of the communal kit.

LB: People don't want to commit to buying a hockey stick so it might be good to look into that too.

DM: I think there is a massive stereotype about this. It needs to be done very carefully.

KB: You want the people who need it to be able to access it.

DM: Better to get specialised kit.

IM: Bailey Wardrobe isn't utilised but we need to make it more accessible. Sustainability.

BW: You usually play in your freshers top.

MA: Women's Rugby do have enough communal kit to cover everyone on the pitch.

SM: Being on the participation panel last year you saw the same team kit being requested, especially Rugby and Cheerleading.

BW: Donation is good.

SB: Participation fund has been doubled to £4000. We can allocate that money however we want.

## 7. Michaelmas Ball

IM: A lot of people have been complaining about the costs of events. Has been suggested to get rid of Michaelmas Ball. Big up the Christmas Formal and make it special. Formals are nothing special at the moment so let's make them special. We're not doing OktoberFest this year because the turn around is too quick. We do 4 big events and no other colleges do that.

This year I'm cutting back on stuff. Why do we need wristbands, drink tokens, and everything else? Getting rid of Michaelmas ball could be good.

KB: It makes a lot of sense to have Michaelmas ball in my year because of Covid, SU societies do balls at Christmas so it doesn't seem necessary to have Michaelmas Ball.

SB: Financially I agree, People don't see the value of it. Could we market OktoberFest as Michaelmas festivities?

AF: As long as we have made the decision before POVD it's fine.

SL: So are we doing formals instead?



BT: Yeah 3 smaller events across Michaelmas.

SL: Yeah it makes it more accessible.

BT: We'd look at one event every month.

IM: It works out more financially sustainable

DM: We discussed it on the COLC working group last year and I think its a great idea. We're asking people who are coming from all sorts of backgrounds to fork out money right at the beginning and a few weeks later another £60.

Doing events where you live means you're putting money back into it.

IM: If we have money left over after smaller events then we can put it into Other events. Subject events are usually in December.

DM: Easier for Welfare swaps.

#### 8. Method III applications

BT: Get the forms ready for move-in days.

AF: Can we get the QR code for the LinkTree?

MA: Yas

[Discussion about when Method II's should be ran]

#### 9. Exec-Trustee Elections

BW nominates himself

\*Approved on a general aye\*

#### 10. AOB

MA shows a funny video of Ben blowing the main supply in House 8.